

PROVINCIAL DISASTER MANAGEMENT AUTHORITY GOVERNMENT OF SINDH

REQUEST FOR PROPOSAL

Date: Jan, 202

IFB No:

HIRING OF CONSULTANT LEGAL FIRM

The Provincial Disaster Management Authority (PDMA), Rehabilitation Department, Government of Sindh, Karachi is seeking to hire “Consultant Legal Firm” (with all applicable duties/taxes such as Income Tax) from eligible Consultant Legal Firm(s), who must be “Active Tax Payer” and registered with the FBR FY 2023-24 in accordance with Sindh Public Procurement Rules (SPPRA) 2010 (as amended up to date).

The Consultant Legal Firm(s) should meet the following criteria.

1	Must have registration at FBR (Registration Certificate)
2	Must be registered with Bar Council. (Registration Certificate)
3	Must have capacity / team of professional lawyers to contest cases at the highest legal forums in Pakistan i.e. Hon’ble Supreme Court of Pakistan, Hon’ble High Courts, Accountability Courts, Ombudsmen Offices and other legal forums.

2. Interested eligible Consultant Legal Firms may either download the RFP documents for the hiring of Consultant Legal Firm, from website of PDMA Sindh (www.pdma.gos.pk) and SPPRA (www.ppms.pprasingh.gov.pk) and can also collect the RFP documents from the procurement department, PDMA Sindh, Head Quarter, Karachi during Office hours from the date of Publication of RFP till 25.01.2024 on payment of Rs.2000/- through Pay Order / Demand Draft as RFP Fees (Non-refundable) in favor of Provincial Disaster Management Authority Sindh. Those who download bidding documents from the website will have to submit the RFP documents Fees via Pay Order / Demand Draft in the name of Provincial Disaster Management Authority, Sindh amounting to Rs.2000/- at the time of submission of RFP. The last date to submit the RFP documents is 26.01.2024 **1400 hours**. Technical proposals will be opened in the presence of Contesting Consultant Legal Firms or their authorized representatives who choose to attend, on the same day at 1500 hours on 26.01.2024 at the Committee Room of PDMA Sindh, Plot No 26 C, Main Khayaban-e-Jami, DHA Phase-VII, Karachi. Subsequently, Financial Proposal(s) of the technically qualified RFP(s) will be opened at the time and venue formally communicated to the Technical Successful Consultant Legal Firms. RFP documents can be submitted along with 2% Bid Security (Refundable) in the form of Pay Order / Demand Draft in the name of Provincial Disaster Management Authority, Sindh.

3. The RFP shall be submitted as Single Stage-Two Envelope Procedure: bid shall comprise a single package containing two separate envelopes and each envelope shall contain separately the Financial Proposal and the Technical Proposal. Envelope shall be marked as “**FINANCIAL PROPOSAL**” and “**TECHNICAL PROPOSAL**” in bold and legible letters to avoid confusion. Technical and Financial Proposal be placed inside a two separate sealed envelopes and then both must be placed and sealed in another envelope clearly mentioning the bidders detail and seal. Method of selection of Consultant Legal Firm will be Quality and Cost Based Selection Method as per SPPRA Rule 72(3)(a). The competent authority reserves the right to reject all or any bid thereof if the forms provided in the bidding documents / RFP (in original) are not duly filled (along with sign & stamp of the bidder) or submitted without relevant documents & the bids are not found in accordance with Sindh Public Procurement Rules 2010 (amended till date). The Procurement Agency reserves the right to cancel the entire RFP process as per Section 25 of Sindh Public Procurement Rules 2010 (amended till date).

4. Rates should include all applicable taxes. Technical qualification criteria, Terms & Conditions and TORs are available in the RFP document which will be strictly adhered. In case of any holiday/law-and-Order situation/mishaps the last date of RFP opening date will be on next working day.

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