



**PROVINCIAL DISASTER MANAGEMENT AUTHORITY
GOVERNMENT OF SINDH**

CONSULTANCY SERVICES REQUIRED

The Provincial disaster Management Authority (PDMA), Sindh is a public service authority established to carry out jobs pertaining to disaster management and post disaster operations in Sindh province. The PDMA intends to hire the services of a consultant. The applicant must fulfil following eligibility criteria:

JOB REQUIREMENT:

The consultant will;

- Closely work with PDMA Sindh on disaster responses, liaison and coordination.
- Help PDMA Sindh in institutionalization of best practices.
- Review policies and procedures of PDMA.
- Assist PDMA Sindh in capacity building of its team in Emergency Cash Transfer programs.
- Devise grievance redressal mechanism and orientate PDMA Sindh and DDMA's.
- Coordinate between the provincial government and the donor partners.
- Assist government of Sindh in preparation of flood emergency plans.
- Keep personalized and professional liaison with PDMA's of other provinces and sister organizations engaged in disaster risk reduction and disaster management.

ELIGIBILITY CRITERIA:

- Masters Degree in Social Sciences with at least twenty years work experience in senior managerial position in public sector, preferably at the Provincial and district level.
- The working experience in Disaster related Programmes and qualifications/ courses will be considered as added qualification.
- Knowledge of governance issues of public sector organization.
- Thoroughly versed with the government rules and procedures.
- Policy formulation and development of SoPs.

GENERAL INSTRUCTIONS:

The post is contractual, subject to extension on need basis. Candidates who fulfil the conditions should apply with confidence. Only short listed candidates shall be called for interview before the selection committee. No TA/DA shall be admissible.

The last date to apply online is 6th February 2015.

ASSISTANT DIRECTOR, PDMA SINDH

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27-01-15.
**Assistant Director (Admin)
Provincial Disaster Management Authority
Sindh**